Finding Your Place
at the Chapel of the Cross
November 2016

• Volunteer Service
• Committees & Governance
• Ministry to Others
• Christian Formation
• Spiritual Growth
How we are organized

The Chapel of the Cross organization is divided into six commissions that integrate clergy, staff, and parishioners. Our opportunities for service, involvement, and engagement are organized by the six commissions:

• worship
• Christian formation,
• pastoral care, hospitality and fellowship
• outreach and social justice
• finance
• administration

These opportunities also align with the five priorities of the strategic mission and ministry plan (abbreviated here):

• Shaping Christian lives
• Creating Christian community
• Inviting, welcoming, and engaging all
• Sharing our faith, values and voice
• Sustaining our church

The commissions are accountable for implementing the major priorities of the strategic mission and ministry plan and empowered to decide what action steps to take to move forward on the plan. Committees and groups within each commission gather three or four times a year to share information, receive training, and collaborate on special projects. We urge you to find your place at the Chapel of the Cross and in our mission and ministry structure.

For more information on the strategic mission and ministry plan or commission organizational structure, visit our website at thechapelofthecross.org.
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Worship

Commission Chair - Elizabeth Marie Melchionna  
rector@thechapelofthecross.org, 919-929-2193

Vestry Liaison - Barbara Day  
bday1@email.unc.edu, 919-942-5746

Acolytes - Baptized students from sixth grade and young adults through early twenties who assist the clergy during liturgies on Sundays and other Holy Days, representing and leading the congregation in worship  
Chris Anderson, ccander@gmail.com, 910-546-5890

Altar Guild – St. Hilda’s Altar Guild, whose members prepare the altar for all worship services, including weddings and funerals  
Caroline Carrington, cbccarrington@aol.com, 919-403-7468

Chapel of the Cross Services held at Retirement Communities:

Carol Woods Service – A service of Holy Communion held on the fourth Sunday of each month

Carolina Meadows Service – A service of Holy Communion held on the first Sunday of each month

Galloway Ridge Service – A service of Holy Communion held on the second Thursday of each month

Children’s Chapel – A Sunday morning service in the chapel that provides the first liturgical experience for children two through seven years of age; it includes music, stories, prayer, and learning familiar responses children will hear in church.  
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Children’s Chapel Youth Saints – Youth who are trained to assist adult leaders with children’s chapel  
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Lay Eucharistic Ministers – Lay people, appointed by the Rector, who are trained to administer Holy Communion at Sunday and special services and to take the Sacrament to the homebound  
Vicky Jamieson-Drake, vjd@thechapelofthecross.org, 919-929-2193  
Vivian Varner, vvarner@thechapelofthecross.org, 919-929-2193

Lay Readers – Baptized lay persons, both adults and youth, serve as lectors and intercessors on Sundays and at other major services; those licensed by the Bishop of North Carolina officiate at daily services of Evening Prayer  
Dave Scocca, dave@scocca.org, 919-493-9327  
Pat Meacham, 919-942-9680
Music:

**Senior Choir** – An auditioned choir that sings at the 11:15 a.m. Sunday service throughout the year, at numerous other services on feasts and other holy days, and at occasional concerts

*Van Quinn, vquinn@thechapelofthecross.org, 919-929-2193*

**Junior Choir** – Children in the third grade and above who sing at the 9:00 a.m. Sunday service during the academic year and on special occasions

*Van Quinn, vquinn@thechapelofthecross.org, 919-929-2193*

**Cantus Choir** – A choir for first and second graders who learn basics of church musicianship and sing with the Junior Choir approximately once a month at the 9:00 a.m. Sunday service

*Elizabeth Joyner, elizabethterryjoyner@gmail.com, 919-491-1610*

**Compline Choir** – A *schola cantorum* that sings Gregorian chant at the 9:30 p.m. Sunday service of Compline during academic term

*Van Quinn, vquinn@thechapelofthecross.org, 919-929-2193*

**Parish Choir** – an un-auditioned choir that sings at the 5:15 p.m. Sunday service as well as at occasional Evensong or Solemn High Eucharist on feast days

*Van Quinn, vquinn@thechapelofthecross.org, 919-929-2193*

**Volunteer Organists** – Parishioners who play the organ during the 5:15 p.m. Sunday services throughout the year

*Clare Baum, c.baum@earthlink.net, 919-618-4609*

**Special Worship with Friends with Disabilities** – A worship service at 7:00 p.m. on the third Monday of each month designed especially for persons with developmental disabilities; volunteers (including musicians) and parish attendees are needed and always welcome!

**Ushers** – Adults and older children who assist worshippers by locating seats, distributing bulletins, collecting offering, directing those who wish to receive communion, and collecting bulletins and returning prayer books and hymnals to their racks after the service

*Larry Elmore, delamorefarm@bellsouth.net, 919-362-9320, 9:00 service*

*Pat Phelan, wpatrickphelan@aol.com, 919-270-1590, 11:15 service*
Christian Formation

Commission Chair - Boykin Bell  
bbell@thechapelofthecross.org, 919-929-2193

Vestry Liaison -

Adult Education Committee – A group of lay people charged with planning educational opportunities for adults; these typically include presentations and discussions on topics related to the Christian faith and occur each Sunday morning and at other times throughout the week  
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Adult Inquirers’ Class – A series of classes taught by the clergy on the Episcopal approach to the basics of Christianity. This class offers an in-depth exploration of the Christian faith, as well as what it means to be an Episcopalian. The classes begin in September and run through the following April. Anyone interested in a deeper understanding of faith—or an Episcopal refresher course!— is invited to participate This class is required of adults seeking confirmation  
Elizabeth Marie Melchionna, rector@thechapelofthecross.org, 919-929-2193

Bible Studies:

Martha’s Circle (Women’s Monthly Bible Study) – The second Tuesday of each month from 9:15-11:00, women gather to discuss a book of the Bible. The study includes fellowship, prayer, study, discussion and reflection in small groups. New members are welcome at any time.  
Gretchen Jordan, gsjordan@embarqmail.com, 919-618-1307

Mothers of Young Children Bible Study – Meets Wednesdays at 11:00 a.m. in the nursery (room 28) to share fellowship and discussion on a variety of topics. Babies and toddlers are welcome  
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Women’s Wednesday Bible Study (Weekly) – a weekly Bible study for women on a variety of topics. Meets on Wednesdays at 9:00am in the Parlor. No preparation is required and new members can join the group at any time. In the spring of 2016, they are discussing Gospel passages with the book Reading Jesus by Mary Gordon  
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Centering Prayer Group – This method of silent prayer in the Christian contemplative tradition is designed to help us consent to the presence and action of God in our lives. This open group meets on Tuesdays from 5:00 pm to 6:30 pm  
Pat Moore, lpmoore@gmail.com, 919-967-1961
Children and Family Ministry Committee – A group of lay people charged with oversight of educational and service opportunities for children, birth to fifth grade, and their families; includes Church School organization, Vacation Church Camp, and special events
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Church School – Classes for two-year-olds through high-school age taught by teams of adult parishioners most Sundays during the academic year
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Parent Gatherings – Programs for parents with children still living at home, scheduled during adult education hour and other times
Boykin Bell, 919-929-2193, bbell@thechapelofthecross.org

Spiritual Life Committee – A vestry committee charged with supporting the growth and nurture of our relationship with God by offering quiet days, retreats, programs, prayer groups, and pilgrimages
Tammy Lee, tlee@thechapelofthecross.org, 919-929-2193

Sunday Morning Child Care – Care for infants through age 7 offered during the 9:00 and 11:15 a.m. services during the school year and during the 10:00 a.m. service during the summer
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Vacation Church Camp – A week-long morning program in the summer for children pre-k through elementary. Adult volunteers and youth helpers are needed to help guide the mornings. Additional volunteers are needed to do prep work
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Worship Education – A program for second graders to aid in the transition from children’s chapel to “big church”, offered in the spring on three Sundays during the 9:00 am service. 2016 dates TBA.
Boykin Bell, bbell@thechapelofthecross.org, 919-929-2193

Youth Inquirers’ Program – A spiritual formation program, open to all senior high students, that focuses on the practices that constitute the Christian life and faith. Particular attention is given to the practices of prayer, service, sacred reading, stewardship, worship, vocation, and life in community. Classes are held for eight weeks in the spring or fall. Some students choose to be confirmed at the end of the course
Pastoral Care, Hospitality & Fellowship

Commission Chair - Ellen Cole  
egoole@me.com, 919-636-0645

Vestry Liaison - Anna Lorenz  
abo@me.com, 919-932-2430

CrossTies – Graduate students, young working adults, and parents of young children, roughly in their 20s & 30s, single and married, who meet for fellowship, dinners, events, service, Christian formation, and worship  
Art Baker, artwbaker@hotmail.com

Episcopal Campus Ministry (ECM) – A group for undergraduate Episcopal and other interested students at UNC-Chapel Hill that meets each Tuesday during the academic year for fellowship, worship, and dinner. The Campus Ministry Center is open to students year round and during exam periods. Retreats, service projects, and social activities are offered throughout the year. For additional information, please visit the ECM Facebook page (facebook.com/UNCecm)  
Tammy Lee, tlee@thechapelofthecross.org, 919-929-2193

ECM Volunteer Cooks – Episcopal Campus Ministry needs families or groups to take turns preparing simple home cooked meals for the weekly student meetings on Tuesday. This is a great opportunity for those who like to cook and would enjoy fellowship and interaction with our wonderful college students. We will train you to work in the COTC kitchen and reimburse you for any supplies.  
Carol Marshall, pickardmountain@mindspring.com, 919-270-6410

Episcopal Youth Community (EYC) – A group of young people (6th-12th grade) who meet, socialize, play, participate in community service, worship, and explore social and personal issues in an atmosphere of Christian fellowship and support. Jr. and Sr. EYC have various meeting and activities planned throughout the year and often gether on Sunday evenings.

Foyer Dinner Groups – A way to meet other parishioners, get better acquainted with those you may already know, share food & fellowship, and form friendships that give a sense of belonging in our large parish. Traditional foyer groups of eight to ten folks meet monthly for dinner at a member’s home from roughly September to June. Responsibility for providing the food is shared, with the host family or individual preparing the main dish and the others bringing everything from appetizers to dessert. Concerned that you cannot commit to a monthly gathering? Consider joining our non-traditional foyer group, which provides a variety of opportunities for fellowship and fun, where you can attend gatherings as you have time. This group includes singles, working folk’s, retirees, and folks who travel a lot.  
Barbara Lankford, blcaswell@gmail.com, 919-533-6435
Good Samaritan Guild – Parishioners who respond to the needs of other parishioners in times of short-term crisis or illness with defined tasks such as delivering casseroles and soups, transportation to health care appointments and church services, running errands, and brief respite assistance.

Peggy Pratt, pegpratt@yahoo.com, 919-493-8059

Greeters – a group of parishioners who welcome worshippers at Sunday Services and assist visitors following the services

Ellen Cole, ecole@thechapelofthecross.org, 919-929-2193

Guild of the Christ Child – A group of parishioners who welcome newborns to the parish and assist their parents

Vicky Jamieson-Drake, vjd@thechapelofthecross.org, 919-929-2193

Kitchen Guild – Members of the kitchen Guild serve Sunday morning coffee, coordinate parish receptions and dinners, prepare casseroles and other items for pastoral care and outreach, and staff special events. Participating in the Kitchen Guild is a wonderful opportunity for fellowship as well as a great opportunity to use a professional kitchen and prepare delicious food for large groups. Volunteers will be trained and given an orientation to the new kitchen. All are welcome in the kitchen!

Ellen Cole, ecole@thechapelofthecross.org, 919-929-2193

Naomi's Network – A group of parish widows that gathers periodically for fun, support, and service

Nancy Tunnessen, ntunnessen@nc.rr.com, 919-969-8664

Newcomer Engagement – the newcomer engagement committee welcomes, mentors, and engages newcomers by shepherding them towards active membership at the Chapel of the Cross. Committee members are responsible for staffing the newcomer table on Sundays, organizing receptions & orientations, making bread for first-time visitors, and acting as shepherds for those interested in becoming part of the parish.

Patty Courtright, pattycourtright@gmail.com, 919-815-1052
Harriet Pegram, jpegram1@nc.rr.com, 919-403-7242

Parish Visitors – Lay people and clergy who regularly visit homebound parishioners and those in nursing homes

Victoria Jamieson-Drake, vjd@thechapelofthecross.org, 919-929-2193

Prayer Circle – A group of parishioners who pray regularly for those who are in need of healing, or who have special concerns or thanksgivings

Victoria Jamieson-Drake, vjd@thechapelofthecross.org, 919-929-2193

Support Team Ministry – A ministry incorporating trained teams of people to serve those who need short term or on-going care and support. Model and training developed by the Support Team Network www.uabpastoralcare.org/supportteams/

Victoria Jamieson-Drake, vjd@thechapelofthecross.org, 919-929-2193
Youth Council – A group of parishioners, mostly in their teens, who work with one another, ministry and staff in enhancing the parish youth programs
Outreach & Social Justice

Commission Chair - Mary Kent Hill
mhill7@nc.rr.com, 919-967-7975

Vestry Liaison - Katherine Kopp
kkopp3@gmail.com, 919-933-8383

ABC Sale – The Attic, Basement, Closet Sale held annually to provide goods at low cost to the community and to raise money for various outreach ministries.

Annual Fish Fry – Held on a Sunday evening in Lent, the Chapel of the Cross fish fry is a time for fellowship, good food and drink, and an enticing silent auction—all to raise additional operating funds. We welcome volunteers to help with ticket sales and set-up, silent auction merchandising, and staffing the kitchen. We also welcome your silent auction donations—one-of-a-kind items, unique experiences, and pampering services encouraged. To help or to donate, contact Ellen Cole, ecole@thechapelofthecross.org; Nancy McGuffin, nmcguffin@att.net; or Walker Mabe, wmabe@thechapelofthecross.org

Circles of Support – A program in Orange County, administered by IFC, teaming faith-based or civic groups with homeless individuals/families now living in shelters or transitional housing and receiving homelessness case management services, who are ready to transition to independent housing. The 8-10 person Support Circle Team provides relational, material, practical, and financial support for its partner over a 12-month period. Training and ongoing support from IFC is provided so that members have a clear understanding of their role and are equipped with skills and information that will help them become effective partners.
Ellen Cole, ecole@thechapelofthecross.org, 919-929-2193

Creation Care Committee – A committee mandated by Diocesan Convention that fosters a greater understanding of the theological basis for environmental stewardship, provides education regarding the environmental challenges facing our plant, and promotes actions that reflect responsible environmental stewardship of God's creation
Linda Rimer, lindabrimer@gmail.com, 919-929-7076

Global Missions Committee – A committee appointed by the rector with the approval of the vestry that represents and involves the parish in mission work outside the United States. The committee pursues engagement with the global initiatives of the Episcopal Church, builds partnerships across geographic and cultural boundaries, and shares in the presence and work of Christ in the world
Judy Wyne, judy.wyne@gmail.com, 919-533-6709
Johnson Service Corps – An eleven month internship opportunity for young adults between the ages of 21 and 30 who are college graduates or have equivalent experience. As an affiliate of the Episcopal Service Corps, JSC provides avenues for young adults from across the nation to come to Chapel Hill and work in social justice non-profit placements, live in intentional community, and participate in vocational discernment, leadership training, and spiritual development. JSC invites church and community members to take our course in Servant Leadership along with the eight corps members each fall, and we welcome those who would like to serve as a mentor or committee member. JSC is a 501c3 non-profit organization that is supported by the generosity of our community; all donations are tax-deductible.

Sarah Horton-Campbell, Executive Director, 919-442-2568, sarah@johnsonservicecorps.org, www.johnsonservicecorps.org

Outreach Ministry Committee – A vestry committee charged with focusing the community outreach of the parish by providing opportunities for parishioner participation in social outreach activities, supporting individual ministries, promoting relevant educational opportunities, reviewing funding requests, and making recommendations for outreach expenditures to the vestry

Perri Kersh, perri@neat-freak.com, 919-824-8196

Preschool at the Chapel of the Cross – A separately incorporated preschool operating weekdays from 8:15 a.m. to 12:15 p.m. that provides children from age two to five a loving, stimulating setting in which to learn about themselves, others, and their world

Laura Gelblum, preschool director, director@pcc-ch.org, 919-932-5074; http://www.pcc-ch.org

Prison Ministry – Parishioners who visit and support prisoners at the Orange County unit in Hillsborough in order to minister to their needs while they are in prison and after release

Terry Johnston, tcjmpa@gmail.com, 919-933-0097
Finance

Commission Chair - Dick Taylor  
dick@ncaj.com, 919-942-1426

Vestry Liaison - Kevin Trapani  
ktrapani@redwoodsgroup.com, 919-968-8686

Finance Committee – A vestry committee that advises and recommends action to the vestry on budget and financial administration through the work of its five subcommittees: (1) Operating Budget (develops annual budget recommendations to the vestry), (2) Capital Budget and Spending (develops an approach for budgeting and making capital expenditures), (3) Audit (recommends an independent auditor to the vestry, receives and evaluates the audit report, and monitors internal control procedures), and (4) Investment (advises the treasurer on appropriate investment vehicles for parish funds, insures integrity of endowments, and recommends annual percentage to be distributed from the funds, recommends investment policies, monitors investments and receives and evaluates reports of the Diocesan Investment Committee).

Ted Vaden, tvvaden@gmail.com

Stewardship & Development Committee – This vestry committee, chaired by the Junior Warden, plans and oversees the fall annual giving campaign (stewardship) and develops timelines, policies, and plans for capital campaigns, planned giving, and special fundraising activities. The committee will be looking at new ways to structure the annual campaign, and will develop adult education programs around philanthropy and financial planning. The group will also introduce the William Mercer Green planned giving society and begin planning a retire-the-debt campaign for 2019, along with ways to replenish and grow our endowment funds for community and campus outreach, program, and capital projects. The committee also has oversight of revenue diversification efforts, such as building rental fees.

Kevin Trapani, ktrapani@redwoodsgroup.com, 919-968-8686

Tellers – Volunteers who count offering monies and make bank deposits

Ted Pratt, ted.pratt@yahoo.com, 919-493-8059
Administration

Commission Chair - Walker Mabe
wmabe@thechapelofthecross.org, 919-929-2193

Vestry Liaison - Melody Savage
melody_harrison@med.unc.edu, 919-967-7765

Administrative Office Volunteers – Volunteers who assist in the day-to-day running of the parish office by answering the telephones, greeting guests, and providing general office assistance
Travis Powers, tpowers@thechapelofthecross.org, 919-929-2193

Buildings & Grounds Committee – A vestry committee that recommends policies and procedures for the use of our buildings and grounds, develops long-range plans for the maintenance and improvement of the physical plant, assists the Finance Committee in developing a five-year capital budget, coordinates with the Facilities Manager on all maintenance and improvement issues related to the physical plant, and recruits and oversees volunteers for the care of the buildings and grounds
Syd Alexander, sydbalexander@gmail.com, 919-942-7546

Personnel Committee – The vestry committee charged with providing support and advice for the rector, vestry, and staff regarding personnel policy, administration of personnel procedures, salary recommendations, and annual reviews of staff members. It also interviews and recommends non-clergy and program staff to the rector for hiring.
Ann Henley, henley.ann@gmail.com, 919-929-7101
Staff

Elizabeth Marie Melchionna, Rector (2016) – rector@thechapelofthecross.org

Tambria E. Lee, Associate for University Ministry (1993) – Leads the parish in university ministry; pastor, priest, and teacher; liaison to Episcopal Campus Ministry, faculty and university staff, graduate student ministry, University Ministry Advisory Council, Spiritual Life Committee, hospitality ministry tlee@thechapelofthecross.org

Victoria Jamieson-Drake, Associate for Pastoral Ministry (1995) – Leads the parish in pastoral ministries; pastor, priest, teacher; liaison to Support Team Ministry, AIDS Care Team, Foyer Dinner Groups, Good Samaritan Guild, Elder Ministry, Parish Visitors, Prayer Circle, Global Missions Committee vjd@thechapelofthecross.org

William H. Morley, Priest Associate [non-stipendiary]

Martha Brimm, Priest Associate [non-stipendiary]

Wylie S. Quinn, Organist-Choirmaster (1970) – Directs the music program of the parish and assists in liturgical planning; conducts the choirs and plays the organ for regular Sunday services, weddings, funerals and other special liturgies vquinn@thechapelofthecross.org

Boykin Bell, Director of Christian Formation (2006) – Leads the parish in Christian education & Formation and serves as the staff member for the Children & Family Ministry Committee and Adult Education & Formation Committee and as liaison to the Outreach Committee and the Preschool at the Chapel of the Cross. She leads the Children's Worship Program, Wednesday Bible Studies and Vacation Church Camp bbell@thechapelofthecross.org

Walker Mabe, Chief Administrator (2012) – Responsible for development, growth and engagement, parish communications, finance and administration wmabe@thechapelofthecross.org

Nick Jaeger, Communications and Technology Manager (2008) – Produces Cross Roads, the Annual Report, and other parish publications; assists with technical support for the Parish Communications and Web Site Committees, assists in the work of the Capital Campaign Committee njaeger@thechapelofthecross.org

Ron McGill, Facilities Manager (2007) – Oversees the daily operations of parish facilities in order to maintain all systems in proper working order rmcgill@thechapelofthecross.org
Travis Powers, Assistant Administrator & Parish Registrar (2012) – Welcomes visitors, volunteers, and parishioners in the office and is responsible for the database, meeting scheduling and day-to-day administration  tpowers@thechapelofthecross.org

Ellen Cole, Kitchen Manager (2013) Plans and coordinates meals and special events, manages kitchen volunteers and handles purchasing of supplies and equipment ecole@thechapelofthecross.org

Debby Kulik, Parish Accountant (2001) – Manages the financial affairs of the parish, including payroll, accounts payable, contributions, and financial reports to the treasurer dkulik@thechapelofthecross.org

Wedding Coordinators – Assist clergy and staff in planning and coordinating preparations for weddings

Anna Lorenz  ahmlorenz@gmail.com
Sarah McRae  supersarah@rocketmail.com
Vestry

The parish's lay governing body that consists of 12 people elected by the parish that meet regularly on the third Thursday of each month; the two wardens act as executive officers & spokespersons for the vestry & should be contacted in case of emergency if clergy members cannot be reached.

Terms End 2017

Barbara Day – Liaison to Worship Commission
bday1@email.unc.edu, 919-942-5746

Katherine Kopp – Liaison to Outreach & Social Justice Commission
kkopp3@gmail.com, 919-933-8383

Martha Schutz – Buildings & Grounds Committee; Preschool Representative
schutzlo@gmail.com, 919-929-9941

Ted Vaden – Johnson Service Corps Board (Chair), Personnel Committee, Finance Committee (Chair)
tvtvaden@gmail.com, 919-968-3601

Terms End 2018

Syd Alexander – Buildings & Grounds Committee (Chair)
sydalexander@gmail.com, 919-942-7546

Ann Craver – Finance Committee, Planned Giving (Co-Chair)
awcfidele@gmail.com, 919-493-1926

Melody Savage – Senior Warden; Liaison to Administration Commission
melody_harrison@med.unc.edu, 919-967-7765

Kevin Trapani – Junior Warden; Stewardship & Development Committee (Chair); Liaison to Finance Commission
ktrapani@redwoodsgroup.com, 919-968-8686

Terms End 2019

Ann Henley – Personnel Committee (Chair)
henley.ann@gmail.com, 919-929-7101

Doug Kelly – Buildings & Grounds Committee
dgkelly004@gmail.com, 919-929-4038

Anna Lorenz – Liaison to Pastoral Care, Hospitality & Fellowship
ahmlorenz@gmail.com, 919-932-2430

David Ross – Finance Committee
rjkinc@mindspring.com, 919-929-9172

Vestry Officers

Vestry Clerk – Nancy Kelly nfkelly@gmail.com
Parish Treasurer – John Pegram jpegram1@nc.rr.com